

**Code No: R6-32001-MCA**

**JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD**

**MCA-II Semester Supplementary Examinations, February 2010**

**ORGANIZATIONAL STRUCTURE AND PERSONAL MANAGEMENT**

**Time: 3hours**

**Max.Marks:60**

**Answer any Five questions**

**All questions carry equal marks**

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- 1.a) Distinguish between delegation of authority and decentralization.  
b) Explain the following with referent to organization:  
Levels of authority; Span of control
- 2.a) Define morale. How will you measure morale in an organization?  
b) Distinguish between unity of command and unity of direction.
- 3.a) Explain the following:  
Decision tree and its application; Group decision making  
b) Discuss the principles of decision making.
- 4.a) What are the features of personnel management? Explain.  
b) Explain the line and staff relationship in personal management.
- 5.a) What are the problems and limitations in Manpower planning? Discuss.  
b) Distinguish between:  
Recruitment and selection; Transfer and promotion
- 6.a) What are the most common types of training used in industry? Explain.  
b) What are the benefits of training to the organization?
- 7.a) What are the important policies of strategic management? Discuss.  
b) Explain the concept of core competence in strategic management.
- 8.a) Explain the various forms of communication employed in an organization.  
b) Distinguish between:  
Informal communication      Gestural communication